

COPPERLEAF COUNTRY ESTATE VACANCY : ESTATE MANAGER

<p>Position</p>	<p>The Board of Directors has re-opened the search for an experienced Manager to join Copperleaf Country Estate in Centurion.</p> <p>This is a unique opportunity to contribute to our mission and grow professionally in a supportive and collaborative environment.</p> <p>If you're passionate about upscale residential golf estate management, possess the skills we're looking for, and thrive in a fast-paced setting, we want to hear from you.</p>
<p>Title</p>	<p>Estate Manager</p>
<p>Job Overview</p>	<p>We are seeking an experienced and dedicated General Manager to oversee the efficient operation and maintenance of our estate. The ideal candidate will possess strong leadership skills, interpersonal relations, as well as excellent organizational abilities.</p>

<p>Key Performance Areas and Outputs</p>	<ul style="list-style-type: none"> • Supervise estate staff and contractors including performance evaluations. • Manage day-to-day operations of the estate, ensuring its smooth functioning. • Develop and implement maintenance plans, coordinating with contractors and service providers. • Monitor and manage budgets for operational and capital expenditure. • Ensure security protocols are in place and adhered to. <ul style="list-style-type: none"> • Oversee landscaping and ensure the overall aesthetic appeal of the Estate • Ensure the Golf course is held in high regard and up to championship quality and standards • Maintain a healthy relationship with service providers/contractors whilst holding them accountable • Effectively deal with emergency situations • Manage relationships with stakeholders
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Experience and Qualifications	<ol style="list-style-type: none"> 1. A Bachelor's degree in Business Management or Executive/Senior Leadership Management qualification 2. Minimum 5-year proven work experience in Estate Management. Experience in Golf Estate will be an advantage. 3. In-depth knowledge of contract management and performance evaluations 4. Experience leading teams 5. Strong knowledge of homeowner association (HOA) regulations, property law, and community governance 6. Budgeting and financial management proficiency 7. Experience in stakeholder management
Contract Term	3 years(renewable)
Remuneration	Market-related
Application Deadline	08 March 2024
Starting Date	Immediately
	Applicants above 60yrs will be considered

If you meet these qualifications and are ready to contribute to the success of our estate, we invite you to apply with your resume and introductory cover letter indicating why you should be considered for this position.

Please send your application to [GMvacancy@copper-leaf.co.za].

If you have not heard any response from us within two weeks after the closing date, please consider your application unsuccessful.