

Dear All

Re: Expression of Interest to register as the preferred service providers for the Estate Landscaping Maintenance Contract.

1. Introduction

The Copperleaf Golf and Country Estate is currently implementing several projects in the estate including but not limited to Security updates, Golf course improvements, Running and walking Trail trek to improve the security and enjoy the living standard in the Estate. The Copperleaf Board of directors have assessed and acknowledged the state of the Estate Landscaping maintenance and concluded on a recommendation to make improvements

2. Invitation for expression of Interest

The Copperleaf Golf and Country Estate hereby invite interested service providers (Landscaping experts with experience in maintaining estate landscapes) to a briefing session to outline the requirements for the estate landscaping maintenance contract. It is the view of the board that the landscaping does require maintenance improvements. The Landscaping maintenance are to be done on the following areas:

- ❖ Phase 1
- ❖ Phase 2
- ❖ Phase 3
- ❖ The Golf and Leisure area (G&L clubhouse)

All interested parties that indicate their expression of interest will be provided with the Landscaping Maintenance Request for Proposal application document (RFP) at the close of the briefing session. After the briefing session it is expected that interested parties complete the provided Landscaping Maintenance RFP application document and provide a non-binding proposal for consideration of the board. The provided Landscaping Maintenance RFP application document must be completed in its entirety for it to be eligible for consideration. All partially completed RFP application documents will be discarded.

Please note that attending of the briefing session is compulsory for all interested parties.

The proposed activity are as follows

Date Activity

January 31 th	Release of Expression of Interest.
February 8 th	Compulsory Briefing session and Site visit Site.
February 20 th	Tenders close.
February 16 th	Tender evaluation report - Preliminary for Discussion.
February 27 th	Tender evaluation report - Final to Trustees.
March 03 rd	Tender acceptance by Trustees.
March 06 th	Appointment of successful tenderers.
March 07 th	Notification to unsuccessful tenderers.
March 08 th	Site handover to successful contractor.

Please note proposals will be accepted from service providers who attended the compulsory briefing session on the 08 February 2023

3. Interested Service Providers

By no later than 06 February 2023, interested service providers should send an email to (riette@copper-leaf.co.za), lorenzo@copper-leaf.co.za and copy phineas@copper-leaf.co.za confirming to attend the briefing session to take place on:

Date	: 08 February 2023
Time	: 14:00 – 16:00
Venue	: The Els Club Board Room

Best Regards
Phineas Thosago
General Manager