



THE ELS CLUB
COPPERLEAF

Golf Day Booking Sheet – 2015

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Thank you for booking your golf day at The Els Club, Copperleaf. Please read and complete all the information below and return as soon as possible in order to secure your booking.

Please note the following:

- Your golf day **will remain tentatively booked and only be confirmed once all the completed documentation has been received.**
- The non-refundable deposit of **R20 000.00 (Twenty thousand rand) for green fees and carts and (Ten thousand rand) for catering (if applicable)** must be deposited into our account **within 7 days**. If the deposit is not received the date will AUTOMATICALLY be CANCELLED without any further communication.
- We will be hollowtining our greens from 2nd to 4th Feb ,29th Sep – 6th October 2015.
- If you require an invoice for the deposit, kindly advise the exact Company Name, VAT Number and Postal address.
- 7 days before your golf day, you will be invoiced for all items stated on the Function Sheet. Payment to be paid BEFORE the golf day. This will include items such as Green Fees, Cart Fees, Service Fee, Arrival refreshments, Halfway House, Dinner & hire costs.
- A final invoice will be done after your golf day. Payment to be made within 3 days of receipt of the final invoice.
- No deposit refunds will be given for golf days booked in May, September, October and November. Full deposit will be returned if cancellation is done 30 days in advance for other calendar months.
- SUNDAY BOOKINGS - no deposit required - please supply credit card details of the organizer. This is to secure the booking only. Payment can be made on the day for the green fees.
- Our banking details: Copperleaf Golf & Leisure, Standard Bank, Centurion 0051001 Account number: 302156216
- Under no circumstances are you allowed to bring in your own food and refreshments.
- **Watering Holes: No alcohol will be served at our watering holes.**
- **Our Halfway House is strictly Grab and Go! No sitting down.**
- Only soft spikes golf shoes are permitted – no 'takkies'. No exceptions!
- Any 3rd party (other than our staff) golf clinics or coaching carries a levy. Please check with us before booking.
- Final numbers must be confirmed **7 days prior** to the golf day.
- Shot-gun starts must be confirmed when booking the date. Shot-gun starts are at 12h30. There is a R5000.00 levy for shot-gun starts over and above the green fee rate.
- Only written cancellations/alternations will be accepted.

Fees:

- **This includes your green fee and cart hire only.**

Tuesdays	R350.00 per person (more than 40 players)
Thursdays	R450.00 per person (more than 40 players)
Fridays	R450.00 per person (more than 60 players)
Sundays (limited field)	R450.00 per person (limited to 40 players)

PLEASE SIGN HERE

GOLF DAY BOOKING SHEET (Page 2)

Please note that only on receipt of a signed 'Golf day Booking Sheet', (2 pages) and your required deposit, will your booking be confirmed. Please email to: lynda@copper-leaf.co.za

Date of Golf Day	
Name of Company	
Name of Organizer	
Cell Number of Organizer	
VAT Number for invoicing purposes	
Postal Address	
Telephone Number	
Facsimile Number	
Email address	
Number of players	
Tee –Off times required. Morning / Afternoon.	
Shot-gun start at (Yes or No) Additional R5000.00 charge for shot-gun	
Number of guests for Dinner and Prize-giving	
Sunday afternoon bookings only: Credit card details:	Bookings CANNOT be confirmed without this information. Card No: Exp date: Last 3 digits:

SIGNATURE

NAME & SURNAME (Please print)

DATE